

ASURA Travel Committee

The following material was prepared in March 2013 with input from Bill Stasi, Chairman of the ASURA Travel Committee.

General Information

The Committee strives to select travel opportunities that ASURA membership and their guest will enjoy participating in. The goal is to find locations that provide cultural, educational or scenic experiences that are rewarding or entertaining. A secondary goal is to visit local places that you may not have been to before, have not been to in a long time, or would like to return to with friends, relatives, and out of town guest. These experiences will expand educational and cultural avenues for ASURA members exploring what Arizona has to offer while letting someone else do the driving and planning.

A. Membership

1. ASURA members who indicate an interest on annual membership form
2. ASURA members who have participated in meetings
3. No minimum or maximum number, no requirement of quorum

B. Meetings

The committee meets every other month during the academic year.

C. Chair Responsibilities

The chair is appointed by ASURA Board President and has the following responsibilities:

1. Coordinating the work of the committee (e.g., scheduling meetings, presiding at the meetings, etc.)
2. Providing monthly reports at ASURA Board meetings as needed
3. Using Wild Apricot to [manage travel events](#) (pre and post event tasks)
4. Arranging the logistics (transportation, food, etc.) for the events
5. Reviewing and updating the Travel Committee Processes (i.e., this document). Note: any changes should be sent to the [ASURA Technology Manager](#).

D. Processes Used (under construction)